

## Request To Add Property Manager As Additional Insured

Date: \_\_\_\_\_

Insurance Agent: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Address: \_\_\_\_\_

Voice: \_\_\_\_\_

FAX: \_\_\_\_\_

Email: \_\_\_\_\_

RE: Policy Number \_\_\_\_\_

Dear Agent:

I have asked Atlanta Peach Management & Realty, inc. to manage my property located at;

\_\_\_\_\_,  
Which is insured with your company. Please add “Atlanta Peach Management & Realty, inc.” as Additional Insured to my policy. My understanding is that there is no additional charge for this endorsement. If there is a charge, contact me before making changes to my policy. Otherwise, please mail a copy of the endorsement directly to:

Atlanta Peach Management & Realty, Inc.  
P.O. Box 1864  
Conyers, Georgia 30012

If you have any questions, you may reach Atlanta Peach Management & Realty at 678.625.9323.

Sincerely,

\_\_\_\_\_  
Policy Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Policy Owner

\_\_\_\_\_  
Date